

Palmer Catholic Academy

HSA Meeting Minutes

November 2021

Call to Order

A meeting of the Palmer Catholic Academy HSA was held on November 3, 2021 via Zoom at 9:00am. Members in attendance included Leah Moore, Jenny MacDonald, Liz Vianello, Natasha Royer, Kathy Boolbol McPartland, Anneliese Taylor, Donyal Crowley, Jennifer Miller-Louw, Jennifer Jordan, Shanna Edge, Kristina Powell, and Caroline New.

The meeting began with a prayer and will continue to reflect our Mission Statement.

Meeting Agenda & Reports

1. Welcome/Prayer – Jenny MacDonald & Leah Moore
2. Treasury – with Fund Run donations, we are at just over \$99,000, which puts us well on our way to our goal of \$170,000 net income (*Remember: numbers are a month behind)
3. Sponsorships – Kristina Powell
 - PV Pediatric Dentistry bumped up to Gold sponsor
 - Contoura and Bass Pools are no longer supporting
 - Still have openings, so get the word out/ask around
 - Some signs will be replaced this year, so just FYI when we see them missing on fence
4. HSA Cards – Liz Tenenbaum
 - Officially done, have been received by families, and are ready to use
 - Almost identical to last year
5. Room Parent Update – Maria Litwack & Shanna Edge
 - All positions filled and almost all fall parties have been approved
6. Book Fair- Jenny MacDonald
 - Has just started and will run from 11/1-11/14
 - Are encouraging parents to ask teachers about wish list items
7. Teacher Luncheons – Adrianna Zreineh & Christine McKenney
 - Letter requesting donations for teacher luncheons is ready, but administration wants us to wait to ask for donations – hopefully will be released soon for Thanksgiving and Christmas luncheons (& Easter in the Spring)

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- People who did last year's Thanksgiving luncheon did a wonderful job & staff really enjoyed it, so we will try to use the same vendor (would cost approx. \$1,108)
- Last year we received \$3,800 in family donations to cover teacher luncheon costs, so this should cover 3 luncheons if we receive a similar amount this year
- Cost seems on par with going rates, so consensus is to keep the same company

Additional/Upcoming Business:

1. Day of Giving – January
 - Meeting this week to start planning
2. Angel Ball – February
 - Meeting next week to start planning
 - Need to start looking for donations ASAP
 - Big theme parks are still not participating in donation programs right now
 - Really need big ticket items for silent auction
3. Golf – April
4. Tennis – May
5. Next Meeting – December 1st