

The Rise and Shine Club- 2023/2024

A before school care program

Palmer Catholic Academy is pleased to announce our before-school care program for the 2023-2024 school year. *The Rise and Shine Club* provides safe and structured supervision of Palmer students from 7:00 am until the start of the school day. Our staff will provide a safe and happy environment for the children of working parents in our PCA family.

Program Parameters

- Available only to enrolled Palmer Catholic Academy students.
- Registration will be accepted on a first-come first-serve basis.
- Enrollment will be limited.
- The *Rise and Shine Club* is a before school care program which is provided only when school is in session. If year round day care is needed, then other arrangements should be made.
- Students are to be dropped off at the front door and will be escorted back to the cafeteria.
- Drop off must be between 7:00 am – 7:15 am. This is being enforced to prevent the drop off from interfering with regular carpool line.
- If running late and it is past 7:15 am, you may still attempt to drop off at the back door. However, if there are already cars lined up for carpool you **MUST** remain in the carpool line. It is not permitted to “create another lane” and drop off students.
- **Thirty days written notice** is required to leave the program or reduce the number of days attending.
- Open only on regularly scheduled school days Monday through Friday, starting at 7:00 am.
- Program rates are based on year long commitments for 1 to 5 days per week, per child (August-June).
- The fee for this service is payable in advance. Charges are applied to the appropriate family’s **FACTS** account. Parents whose accounts are overdue will not be offered this service until the account is current. Monthly fees do not carry over to the next month if days are not used.
- “Drop-ins” must be called in ahead of time to notify the front office you are arriving.

Monthly Rate Schedule

<u># of children</u>	<u>5 days</u>	<u>4 days</u>	<u>3 days</u>	<u>2 days</u>	<u>1 day</u>
1	\$ 52	\$ 41	\$ 31	\$ 21	\$ 11
2	\$103	\$ 82	\$ 62	\$ 41	\$ 21
3 or more	\$155	\$124	\$ 93	\$ 62	\$ 31

If you would like to register your child/children please complete the attached registration form and return it to the school office. Drop-ins will be accepted depending on availability for \$15 per day and applied to the appropriate family’s **FACTS** account.

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Registration

Parent's Name: _____

Address: _____

Home Phone: _____ Mother's Cell: _____ Father's Cell: _____

Mother's Employer: _____ Phone: _____

Father's Employer: _____ Phone: _____

Student's Full Name Grade Circle the days attending each week

_____ _____ M T W Th F

_____ _____ M T W Th F

_____ _____ M T W Th F

_____ _____ M T W Th F

Date child(ren) will beginning attending: _____

In accordance with the rate schedule, we agree to pay \$ _____ per month for our child(ren) to attend Rise and Shine Club. We understand that we are committing to this amount for the period of **August 2023 – May 31 of 2024** and that we must provide thirty days written notification to leave the program or reduce our commitment.

Parental signature: _____ Date: _____