

PALMER CATHOLIC ACADEMY HSA MEETING MINUTES

November 2, 2022

Call to Order

A meeting of the Palmer Catholic Academy HSA was held on November 2, 2022 in the concessions area at Palmer. Members in attendance included Natasha Royer, Liz Tenenbaum, Alexa Hogan, Donyal Crowley, Sarah Smith, Tonya Crabtree

The meeting began with a prayer and will continue to reflect our Mission Statement.

Meeting Agenda & Reports

1. Prayer and Introductions - Natasha Royer and Liz Tenenbaum
2. October Minutes approved, will be posted on the website. Will be sent with next month's agenda going forward.
3. Treasury Report -
 - a. Fund Run - \$33,000 gross. PayPal takes 3% per donation, PayPal took another \$990 upon second transfer from HSA to PCA. Follow up with Robin as to why - We may need to switch from using HSA PayPal to using School PayPal. May switch to another option: Venmo? Ask St. Pauls? Uniformity within DOSA would be great. Liz will address it at tonight's School Board meeting. Leaning towards Zelle because you don't need a phone number attached. Did 50/50 at fall festival: \$290. \$1062 from concessions. Sold 93 spots, approx \$4650. Discussion to raise ChickFilA sandwich price for 2023. Aim for 10/14 for 2023. (Columbus Day is 10/9).
4. Sponsorship Update
 - a. \$16,000 approx in sponsorship deposits. Include in future weekly newsletter from Dos Santos? Include in church bulletin?
5. Room Parent Update
 - a. Allowed to solicit for \$25 gift cards, max \$100. Room parents can track for hours. Donator responsible for submitting, room parents cross check. Inform parents that funds will roll over. Can donate \$25 worth of supplies count. Don't want to set a precedent that room parents are financially responsible for parties if donations don't come in.
 - b. New kids - simplify protocol of room parent notification of new students (come from teacher?)
 - c. Google Form for gift wish list - need approval of survey by admin. Circulate to teachers by the week of Thanksgiving? Alexa will create survey using questions from Liz T. She will create it under HSA gmail.
6. Good News Book Fair
 - a. Week of November 14. Delivery Nov 10, must set up that day. Will send out signup for volunteers. Kids go during STREAM time.
 - b. Donuts with dad? Everyday by last name? Details to be worked out.

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- c. Flyer going home with students. Additional flyer needed to accompany it to show date/time. What percentage of sales does the school get?
 - d. Teacher wish lists?
- 7. Teacher Luncheons/Starbucks Runs/Thankful Thursdays
 - a. Luncheons: Emails sent for donations and caterer. Using Well Oiled Events. Aiming for Nov 17 and Dec 15
 - b. Dietary requests considered.
- 8. November Spirit Wear
 - a. Open online store in November for 7-10 days, with delivery before xmas break. Add quarter zip options for adults
- 9. Alumni Update: Newsletter waiting for approval. Emailed to alumni. Use the updates to then post to social media accounts.