

# Palmer Catholic Academy Superhero Strong Fund Run

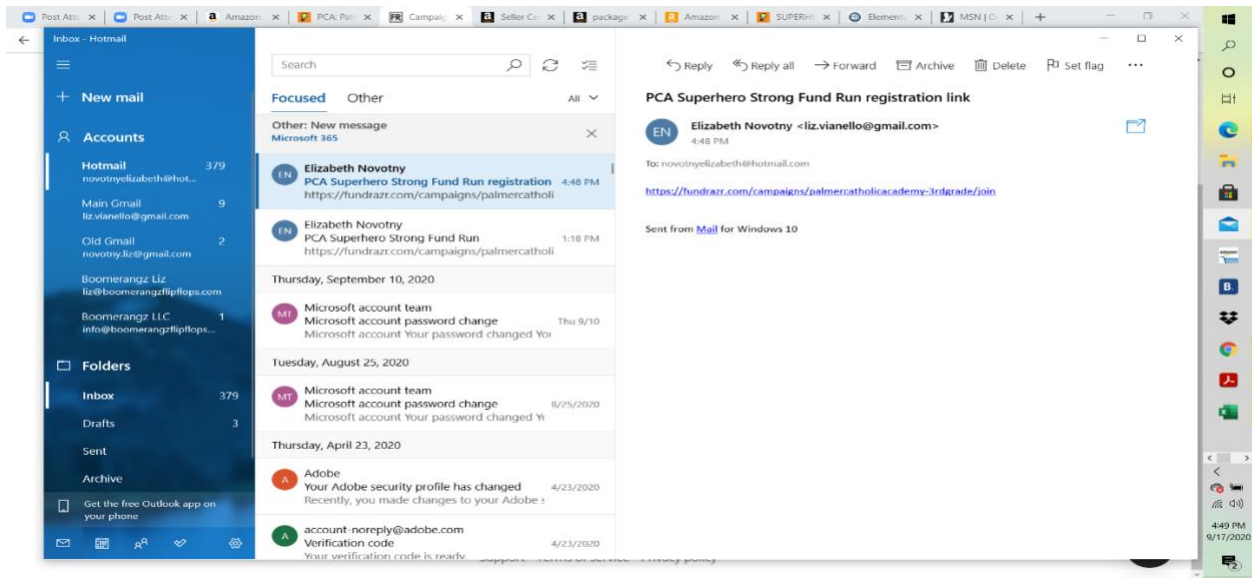
## Instructions for Registering MULTIPLE Children from ONE family Email Address

**Fundraising dates:** 10/12/2020 – 10/31/2020

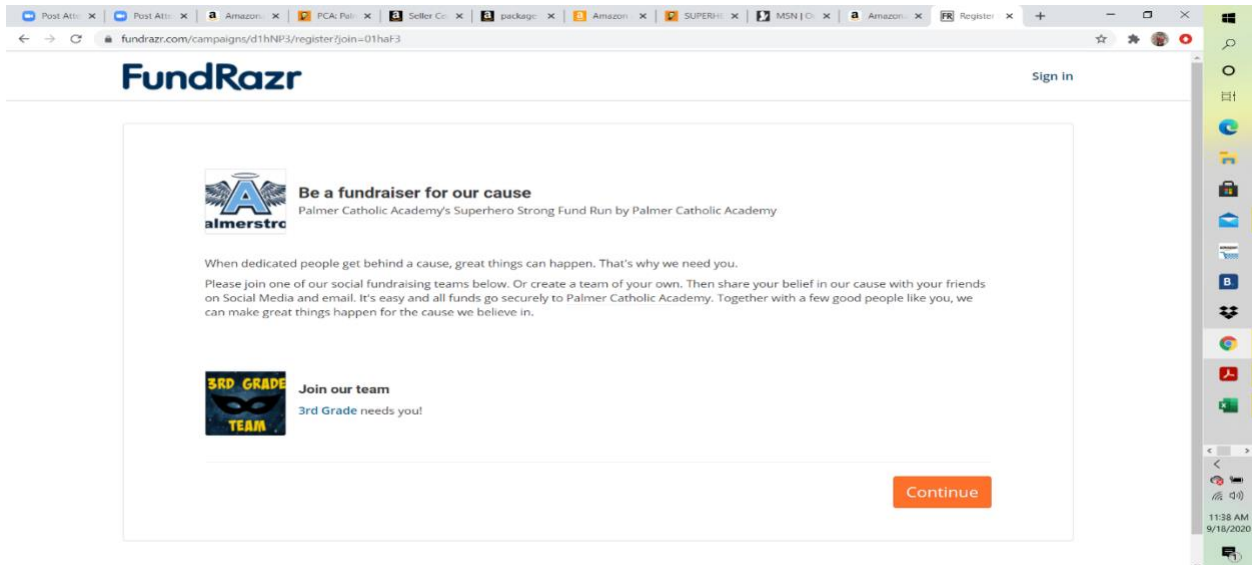
**Main Website:** [fundrazr.com/palmercatholicacademy](https://fundrazr.com/palmercatholicacademy)

### Instructions:

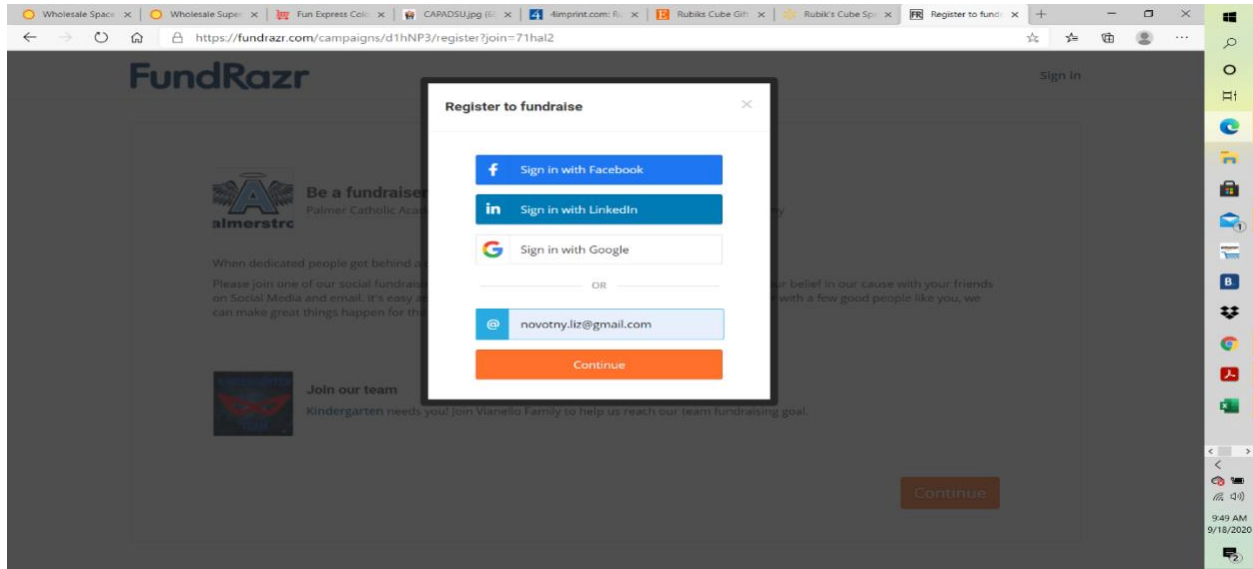
1. Open the email with the invitation to join your classes team. In the email, click on the link provided or copy and paste the link into a browser.



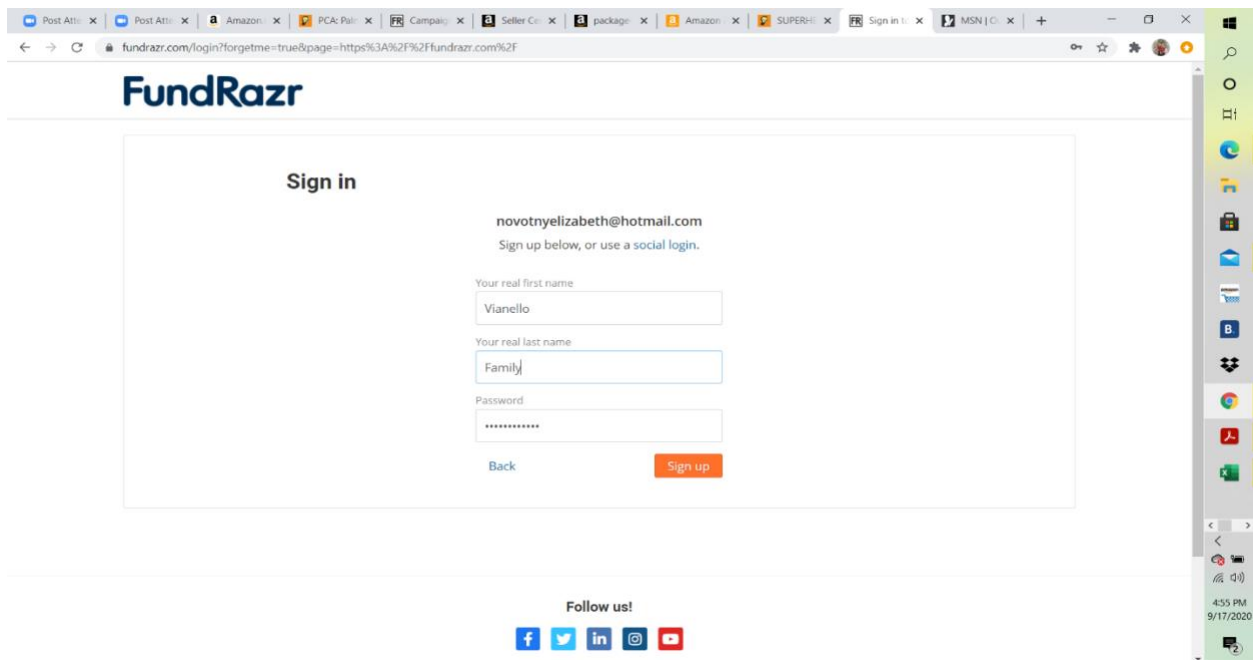
2. You will be taken to the FundRaZr website. Double check you are in the correct grade on the lower left-hand side. If you are in the correct grade, click the orange button that says 'Continue' in the lower right-hand corner.



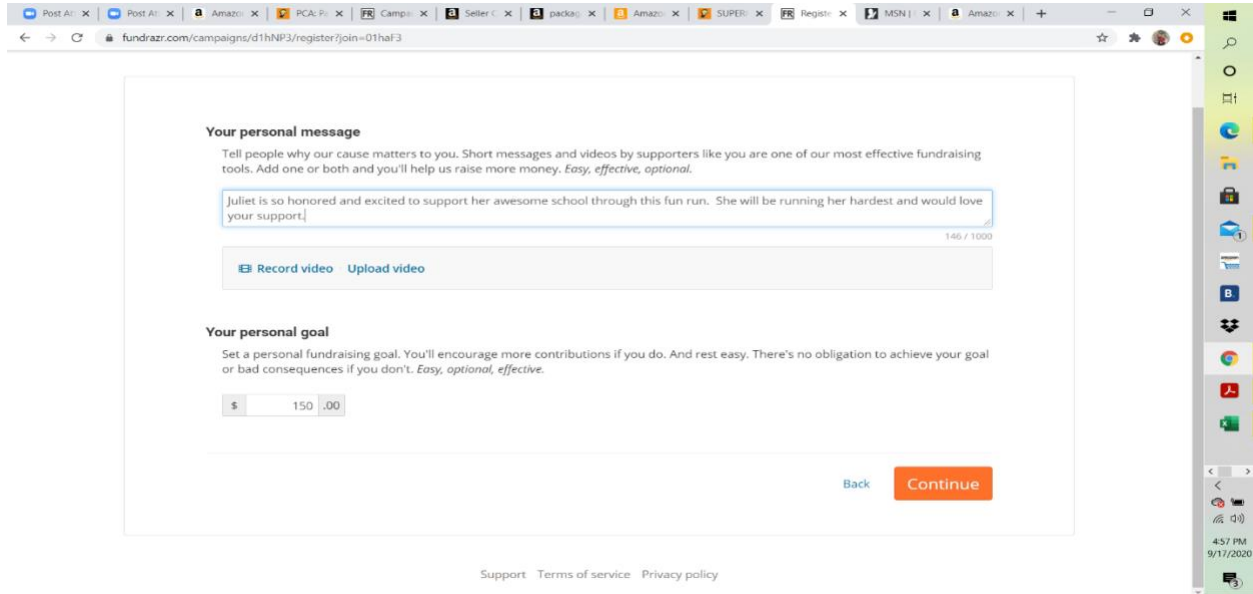
3. On the 'Register to Fundraise' pop up, enter your email address at the bottom of the screen and press the orange 'Continue' button.



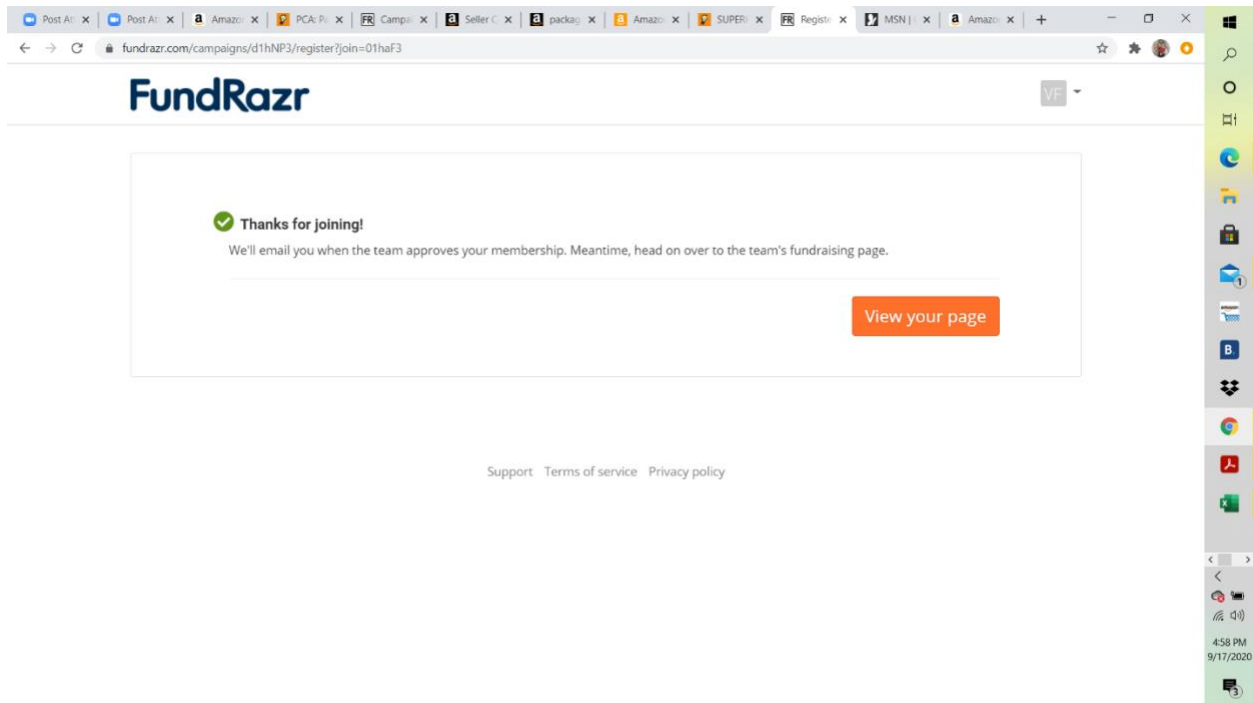
4. Once you have entered your email address, the next screen will ask for your child's name. We recommend entering your last name (ex. Vianello) as the 'first name' and the word 'family' as your 'last name' as the name selected here will be used for all children participating in the Superhero Strong Fund Run. Then select a log in password and click the orange 'sign up' button.



5. You can now enter a personal message that will be seen by potential donors. In order to reach the School-wide Fund Run fundraising goal, PCA HSA have pre-set recommended/suggested individual goals for each student. Once you are done with your personal message, press the orange 'continue' button in the lower right-hand corner.



6. You are now registered to be part of your child's team! Thank you! Please feel free to click on the orange 'view your page' button in the right-hand corner to see how to share your child's page with donors. Once you receive the approval email, please feel free to share and donate!



7. To Share - Please click on the blue 'share' tab (third tab in the middle of the page). You can now click on any of the blue links in the middle of the page to share through Facebook, Twitter, LinkedIn, Email, Messenger, or even copy the link to send via text, etc. Please share and help us raise funds! 😊

The screenshot shows the FundRazr Admin panel for the 'Kindergarten' campaign. The page title is 'Admin panel' and the subtitle is 'Vianello, this is your member admin panel for Palmer Catholic Academy's Superhero Strong Fund Run - Kindergarten'. The navigation bar includes 'Inbox (4)', 'Contact team', and 'Share'. Under the 'Share' tab, there is a section titled 'Your personal sharing options' with the instruction: 'Use the options below to share your campaign and we'll track your personal impact on its success.' A checkbox labeled 'Enable personalized sharing' is checked, with a note: 'Enabling Personalized sharing will include your referral whenever you share this page.' Below this are several blue buttons: 'Share', 'Tweet', 'Share', 'Email', 'Message', 'Link', and '+ More'. A note at the bottom of the section says: 'Always add a personal message in your share posts. They'll get more attention.'

8. If you would like to contribute directly, underneath the sharing options is a blue link that says, 'Please contribute now'. This will allow you to contribute to your child's run yourself.

The screenshot shows the FundRazr campaign page for the '3rd Grade' campaign. The page title is 'Palmer Catholic Academy's Superhero Strong Fund Run - 3rd Grade'. A yellow banner at the top says: 'Thanks for signing up, Vianello. We'll get back to you pronto. Meanwhile, check out your message below and make any changes you like.' Below the banner is a message from 'Vianello Family' with the text: 'Juliet is so honored and excited to support her awesome school through this fun run. She will be running her hardest and would love your support.' The message includes a 'Please contribute now' link and a goal of '\$150'. A yellow box below the message says: 'Vianello, add your picture or a video and you'll raise more money.' The main campaign section features a 'Like 0' button and a progress bar showing '\$0 raised'.

9. If you click on the 'Please contribute now' button, you can select an amount to contribute or enter your own. Once you have entered the information, click on the orange 'continue' button at the lower right-hand corner. You will then be taken to a screen to input your payment details.

The screenshot shows the FundRazr website interface for a campaign titled "Contribute to Palmer Catholic Academy's Superhero Strong Fund Run - Kindergarten". The page includes a logo for the "SUPERHERO STRONG TEAM" and text indicating the contribution is "By Kindergarten" and "Pays to Palmer Catholic Academy".

**Your contribution (in USD)**

\$20	\$50	\$100	\$200	\$500
\$1,000	\$2,000	Other		

**Attribute your contribution**  
Were you inspired by one of our team members? Give them credit!

**Your name**

Hide your name from the public  
 Hide your contribution amount from the public

The screenshot shows the payment summary and confirmation screen. It includes a "Your email address" field with "novotnyelizabeth@hotmail.com" and a checked box for "Send me campaign updates". There is a "Your message" text area with the placeholder "Add a message with your contribution".

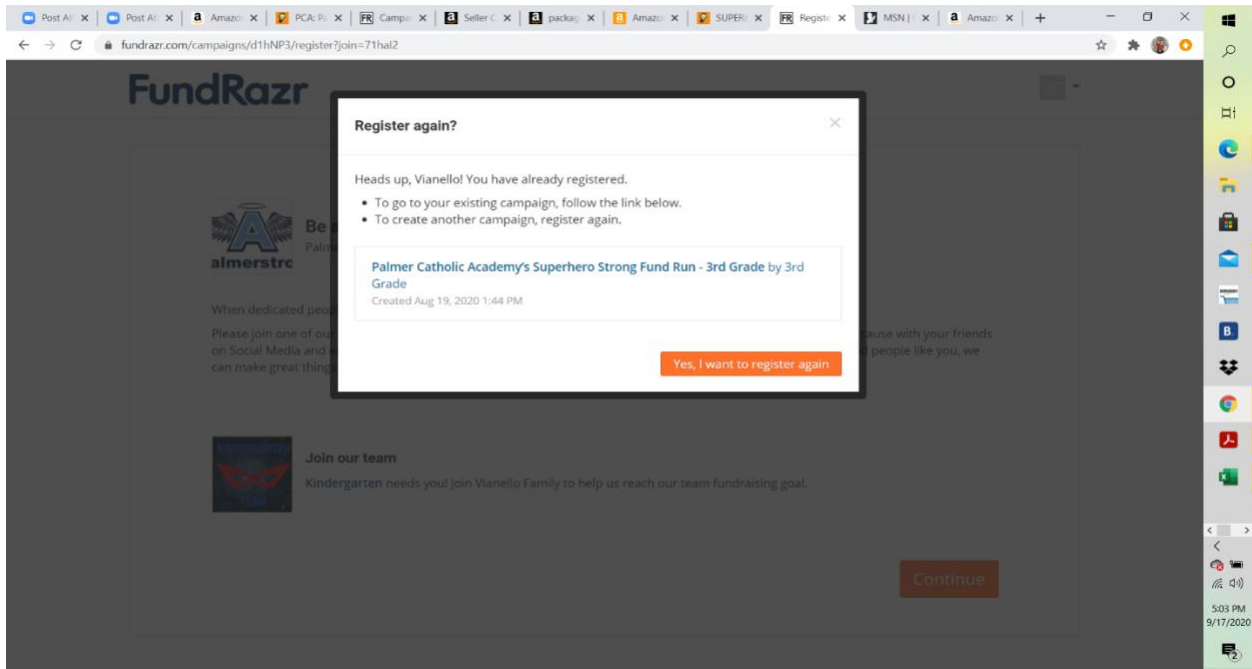
Subtotal	\$50.00 USD
Your optional tip helps keep fundraising free Why your support matters	\$6.00 USD <a href="#">Change tip amount</a>
<b>Total to pay</b>	<b>\$56.00 USD</b>

[Back](#) [Continue](#)

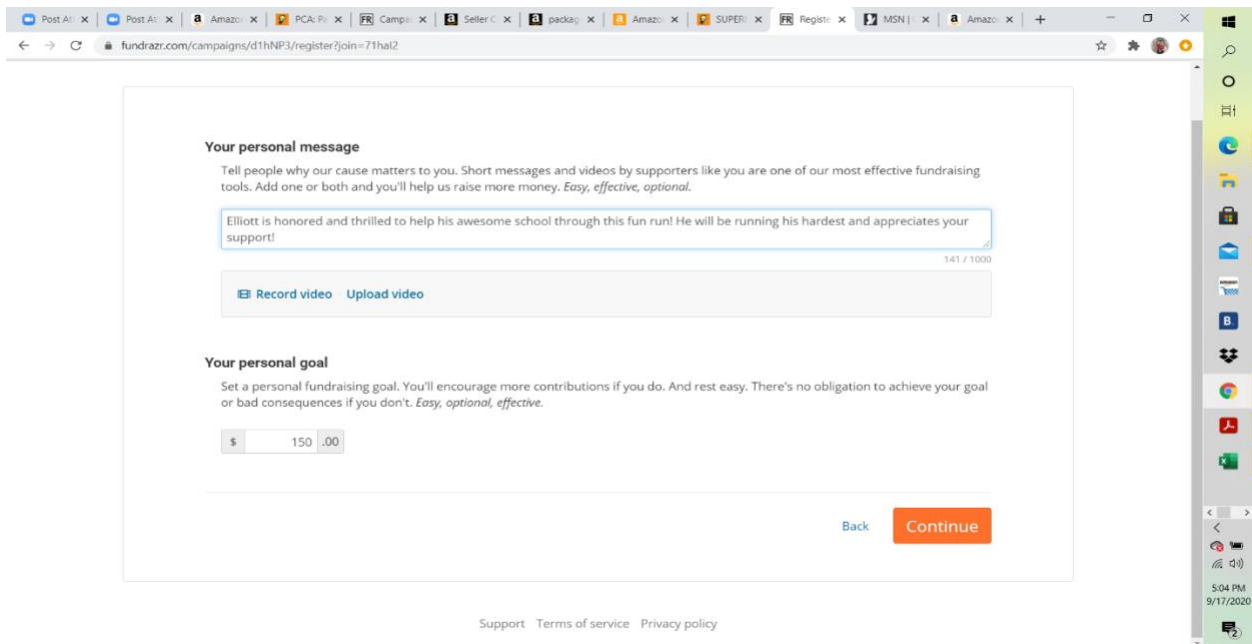
By continuing you agree to the [Terms](#).

Payment methods:

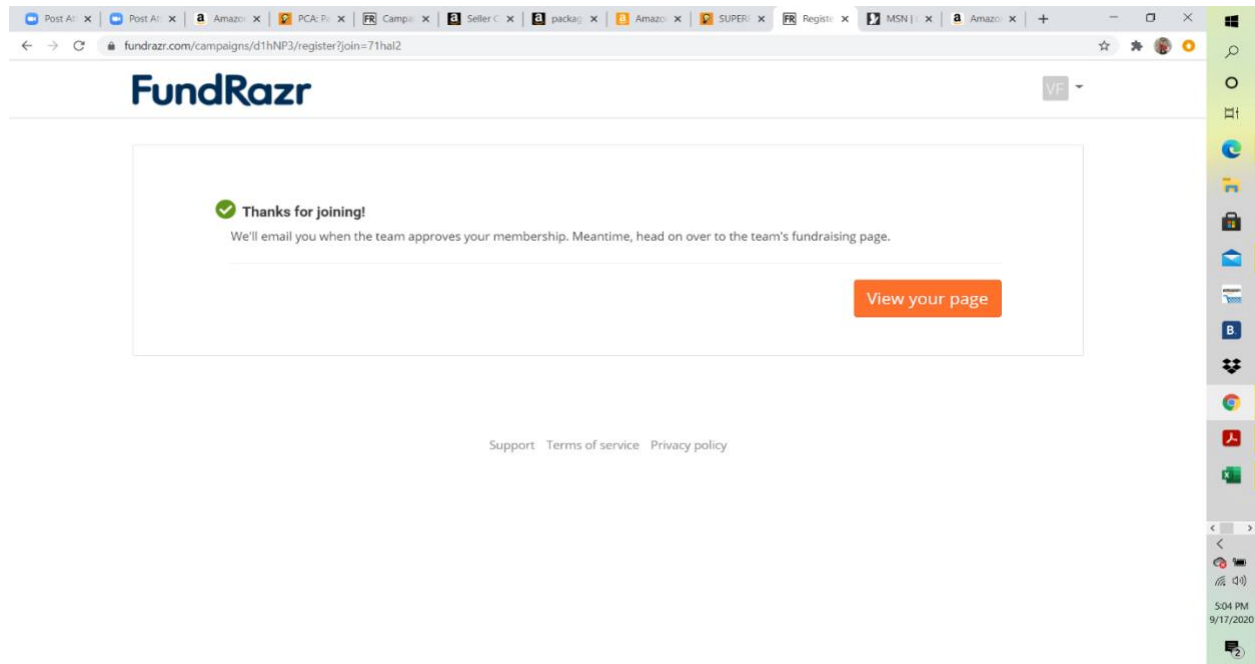
10. For all subsequent children, follow steps 1 – 2 for each child’s individual grade. A pop up will come up (after you ‘joined your team’) asking if you want to register again. Click on the orange ‘yes, I want to register again’ button in the lower right corner.



11. You will then be able to input a personal message for your next child. Press ‘continue’ in the bottom right corner when complete.



12. You have now registered your second child for their grade's team and will be able to view page. Again, once you have received the approval email, please feel free to share and donate!



13. Repeat this process (Steps 1 – 2 and 10 – 11) for each child.

14. Please consider sharing or doing a personal donation, as per steps 7 – 9 for each child.