

# PALMER CATHOLIC ACADEMY HSA MEETING MINUTES

January 11, 2023

## Call to Order

A meeting of the Palmer Catholic Academy HSA was held on January 11, 2023 in the concessions area at Palmer. Members in attendance included Liz Tenenbaum, Natasha Royer, Kelley Solosky, Donyal Crowley, Alexa Hogan, Jennifer Lowe-Miller, Sarah Smith, Lindsey Barnard, and Krizia Gonzales.

The meeting began with a prayer and will continue to reflect our Mission Statement.

## Meeting Agenda & Reports

1. HSA Welcome/Prayer Liz Tenenbaum & Natasha Royer
2. Treasury Report - Natasha Royer
  - a. Need to hit angel ball goals, but thats looking good
3. Urso Funeral Desserts - Natasha Royer
  - a. Monica Thanked - at 40 dozen now, accepting some monetary still if needed. Meal train for February on - address at February Meeting to see how to keep it up best. Help is covered at the funeral on Saturday.
4. Day of Giving - Jennifer Miller-Louw
  - a. January 31 - Tuesday of Catholic Schools Week - great to get extended family involved
  - b. Send out email - 2022 goal was \$15k, were a bit short (close to \$13k) - moving to \$12.5k
  - c. 3 levels of prizes - first to \$1000 15 hours + apple watch series 3 (2022), first 3 \$500 donors got 10 hours + speaker, first 70 \$150 donors, received 5 hours and a blanket
  - d. need to check on prize status
  - e. Reach \$7500 kids get cookie with lunch
  - f. Sign holding in the AM - waiting on office approval for emails asking for hours
  - g. Currently making video to share (looking for kids?)
  - h. Matching donations from employers?
  - i. In bulletin at both churches
  - j. Special second collection at both churches possibility?
  - k. Bring in \$1 for dress down from their own money - open dress down day
  - l. Confirm with office where funds are going - any special language/projects
  - m. Carline for signs (MTW?)
  - n. Link is open until Friday
  - o. Caroline New paints rock - confirm with her
  - p. When is communication going out and how
    - i. Smore Newsletter on 1/23, Email 1/27, Text on 1/30 (text 2:30pm), 1/31 (text), at 8:00am ish), 2/2 3rd text?,
    - ii. Link to paypal
    - iii. Flyer in kids binders
    - iv. Church bulletins
    - v. Flyer - QR code to scan to donate
  - q. Side note: looking for uniformity in donations/fees diocesan wide
  - r. Alumni newsletter approved! Will go out on 1/17
    - i. 21 graduating classes - challenging a \$1 for every year they graduated In paypal memo indicate alumni/graduating class
    - ii. HS graduates 2023 where are they off to

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- s. Need new chair(s) for 2023/24 for Day of Giving - may have someone from angel ball committee
- 5. Thankful Thursdays - Natasha Royer
  - a. Send email to those who wanted home hours to take over this role.
- 6. End of Year Party - Natasha Royer
  - a. need new venue potentially for 2024
- 7. Angel Ball - Krizia Gonzales & Natasha Royer
  - a. Mock up for invitation
  - b. VIP reception for first 50 people
  - c. Save the Date emailed out (a few printed ones as needed) ASAP once approval
  - d. Class basket coordinators goes out soon - done by the 3rd week (thursday before holiday weekend)
  - e. Purchase software around 2/27, then invites can go out (around 3/1)
  - f. Lost our free band - currently reviewing other options
  - g. Sponsor - Jenny Clemens
  - h. Procurement is priority - Doing wine pull/gift card (\$25/ticket)